

## BROOKFIELD BOARD OF EDUCATION AGENDA

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Brookfield Board of Education  
**Regular Meeting of the Board**  
Wednesday, June 26, 2024

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Location: George Economides Board Meeting Room

I. Call to order: "Work Session" - Time: 3:30 p.m.

Mrs. Foster detailed the articulation agreement with the University of Akron that was getting voted on later that evening.

Mr. Gibson spoke about a number of issues including the progress with the athletic complex, the EPA grant for electric buses, and the many programs that had already occurred during the summer and that were going to happen in the coming months.

Mr. Weber updated the board on how the district ended the fiscal year and how and his staff were preparing for the switch over to fiscal year 2025. He praised Mrs. Ellis and Mrs. Ellcessor for their hard work and dedication in the build up to closing the year. He also spoke about many facilities activities and grants including the recently awarded Federal title grants through DEW.

II. The Brookfield Board of Education met in regular session on **Wednesday, June 26, 2024**, at 4:00 p.m. in the George Economides Board Meeting Room. This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda (Item XI).

III. Pledge of Allegiance

IV. Roll Call:	Ms. Ronda Bonekovic, President	Present
	Mrs. Sarah Kurpe	Present
	Dr. Derek Mihalcin	Present
	Mr. Jerry Necastro, Vice President	Present
	Mrs. Melissa Sydlowski	Present

V. Board of Education Reports

None

VI. Old Business

None

VII. New Business

None

VIII. Enrollment Data:

	Current	Change from Previous Month
Elementary	383	- 4
Middle	326	0
High	<u>291</u>	<u>0</u>
Total	1000	- 4

IX. Superintendent's Report

Mr. Gibson....

X. Treasurer's Report

Mr. Weber...

XI. Public Input (5 minutes per individual)

No individuals signed up for public comment.

## TREASURER'S RECOMMENDATIONS

#24-06-06

### APPROVAL OF MINUTES

1. Necastro motioned and Sydlowski seconded that the following Board minutes be approved as submitted:

May 15, 2024 – Regular Meeting of the Board

May 24, 2024 – Special Meeting of the Board

**BE IT RESOLVED** under the provision of ORC 3319.26 regarding the reading of the minutes, that the reading be waived and the minutes approved.

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski

Nays: None

\*" ...in compliance with Board policies, salary schedules, and the posting and bid procedures according to the Master Agreement between the Board and the BFT/BASE. Employment is conditioned upon receipt of satisfactory BCI and FBI criminal records checks as per Board policies, rules and regulations."

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Motion Carried

**#24-06-07**

**APPROVAL OF FINANCIAL STATEMENTS**

2. Mihalcin motioned and Necastro seconded that the May 2024 financial statements be approved as submitted.

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski

Nays: None

Motion Carried

**#24-06-08**

**APPROPRIATIONS/ESTIMATED RESOURCES**

3. Sydlowski motioned and Necastro seconded that the Brookfield Board of Education approves the following annual appropriates and certificates of estimated resources as submitted:

2023-2024 Final Certificate of Estimated Resources

2023-2024 Final Appropriations

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski

Nays: None

Motion Carried

**#24-06-09**

**THEN AND NOW PURCHASE ORDERS**

4. Mihalcin motioned and Kurpe seconded that the Brookfield Board of Education approves the Then and Now Resolution as presented which exceeds \$3,000 per Board policy\*.

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski

Nays: None

Motion Carried

**#24-06-10**

**NEW FUNDS**

5. **BE IT RESOLVED**, that upon recommendation of the Treasurer, the Brookfield Board of Education approves the following new funds:

572-9025 Title 1-A

590-9025 Title 2-A

584-9025 Title 4-A

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599-9025	Title 5-B
516-9025	IDEA-B Special Education
587-9025	IDEA Early Childhood Special Education
572-9125	EOEC (Expanding Opportunities for Each Child)

Moved by Sydlowski, Seconded by Kurpe  
Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski  
Nays: None  
Motion Carried

#### **#24-06-11**

##### **VAZA CONSULTING CONTRACT**

6. Mihalcin motioned and Kurpe seconded that the Brookfield Board of Education approves the renewal agreement with VAZA Consulting as submitted for the 2024-2025 school year in the amount of \$3,097 per month for July 1, 2024, through June 30, 2025, for grant writing consultation services.

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski  
Nays: None  
Motion Carried

#### **#24-06-12**

##### **EDUTECH AGREEMENT**

7. Sydlowski motioned and Kurpe seconded that the Brookfield Board of Education approves the shared services agreement between EduTech Group and the Brookfield Local School District for EduTech to provide shared technology services as indicated for three (3) years at a total cost of \$280,000 or \$93,333.33 per year.

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski  
Nays: None  
Motion Carried

#### **#24-06-13**

##### **K-12 BUSINESS CONSULTING AGREEMENT**

8. Necastro motioned and Sydlowski seconded that the Brookfield Board of Education approves the one-year agreement between K-12 Business Consulting, Inc. and Brookfield Local Schools for a non-exclusive, limited subscription to use K-12's forecast program for the period of July 1, 2024, through June 30, 2025, at a cost of \$6,900.

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski  
Nays: None

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Motion Carried

**#24-06-14**

**OFCC PROJECT RESOLUTION**

9. Kurpe motioned and Mihalcin seconded that the Brookfield Board of Education adopts the following resolution regarding the OFCC Classroom Facilities Assistance Program.

**WHEREAS**, the Brookfield Local School District, Trumbull County, Ohio, entered into a Classroom Facilities Assistance Program with the Ohio Facilities Construction Commission on February 11, 2008, and

**WHEREAS**, all construction has been completed and all contractual obligations have been met, and

**WHEREAS**, the final reconciliation of the Brookfield Local School District Project Construction Fund (Fund 10) with the Ohio Facilities Construction Commission has been completed,

**THEREFORE, BE IT RESOLVED**, that the Board of Education of the Brookfield Local School District, Trumbull County, Ohio, approves the Certificate of Project Completion and authorizes the President and Treasurer to execute the Certificate, and

**BE IT FURTHER RESOLVED**, that the Treasurer be authorized to close the Project Construction Fund (Fund 10) and dispose of the remaining funds in accordance with Ohio Revised Code, Section 3318.12.

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski

Nays: None

Motion Carried

**#24-06-15**

**BUS PURCHASE**

10. Kurpe motioned and Necastro seconded that the Brookfield Board of Education approves the purchase of a 2025 Thomas C2 bus in the amount of \$124,122 as requested on its behalf by the Ohio Schools Council based on bids secured through the Council on May 3, 2024.

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski

Nays: None

Motion Carried

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**#24-06-16**

**DONATION**

11. Sydlowski motioned and Kurpe seconded that the Brookfield Board of Education accepts the following generous donation in honor of 1998 Brookfield graduate Lt. Colonel Jonathan D. Sawtelle on his promotion to Colonel in the U.S. Air Force:

<b>Paula Kudelko</b>	\$100 for food pantry
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Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski  
Nays: None  
Motion Carried

**#24-06-17**

**DONATIONS**

12. Kurpe motioned and Mihalcin seconded that the Brookfield Board of Education accepts the following generous donations:

<b>Ron Haun</b>	1979-1984 yearbooks for BHS
<b>Anonymous</b>	eight yearbooks (1941-52) for library

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski  
Nays: None  
Motion Carried

**SUPERINTENDENT'S RECOMMENDATIONS**

**#24-06-18**

**YOUTH INTENSIVE SERVICES**

13. Kurpe motioned and Sydlowski seconded that the Brookfield Board of Education approves a one-year contract with Youth Intensive Services (S.P.E.A.R.) at a cost of \$0 for the 2024-2025 school year effective July 1, 2024, to July 31, 2025.

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski  
Nays: None  
Motion Carried

**#24-06-19**

**UNIVERSITY OF AKRON ARTICULATION AGREEMENT**

14. Necastro motioned and Sydlowski seconded that the Brookfield Board of Education approves the articulation agreement with the University of Akron Buchtel College of Arts and Sciences for their Automated Leadership program as presented.

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Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski  
Nays: None  
Motion Carried

**#24-06-20**

**MEMORANDUM OF UNDERSTANDING – GIRLS GOLF COACH SUPPLEMENTAL**

15. Sydlowski motioned and Kurpe seconded that the Brookfield Board of Education approves the memorandum of understanding between the Brookfield Local School District and the Brookfield Federation of Teachers (BFT) in regard to providing an additional golf coach supplemental position (girls) for the 2024-2025 season.

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski  
Nays: None  
Motion Carried

**#24-06-21**

**COOPERATIVE TRANSPORTATION RESOLUTION**

16. Mihalcin motioned and Kurpe seconded that the Brookfield Board of Education approves the following resolution as submitted:

**WHEREAS**, the District has a duty under the law to provide transportation services to low incidence students and special needs preschool students living in the District but attending outside the District; and

**WHEREAS**, the Board has determined that it is in the best interest of the District, both in terms of efficiency and economics, to enter into a cooperative transportation agreement involving other districts within the County; and

**WHEREAS**, the Board believes that it would be in the best interest of qualifying students living in this District to be serviced under such a cooperative agreement; and

**WHEREAS**, the Superintendent has reported upon and reviewed with the Board the particulars of the proposed cooperative transportation agreement;

**IT IS, THEREFORE, RESOLVED**, that the Brookfield Board of Education hereby agrees to participate in and enter into a cooperative agreement contract with the Trumbull County Educational Service Center, other participating school districts and Community Bus Services, Inc., for the transportation of disabled students attending cooperative special education classrooms out-of-district in Trumbull County, effective July 1, 2024, through June 30, 2025.

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Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski  
Nays: None  
Motion Carried

**#24-06-22**

**DECLARING IMPRACTICAL TRANSPORTATION RESOLUTION**

17. Necastro motioned and Sydlowski seconded that the Brookfield Board of Education adopts the following resolution:

**WHEREAS**, pursuant to Section 3327.02 of the Ohio Revised Code, the Board of Education of the Brookfield Local School District (“Board” or “Board of Education” or “District”) may determine that it is impractical to transport a pupil who is eligible for transportation to and from a school under Section 3327.01 of the Ohio Revised Code after considering each of the following factors:

1. The time and distance required to provide the transportation;
2. The number of pupils to be transported;
3. The cost of providing transportation in terms of equipment, maintenance, personnel, and administration;
4. Whether similar or equivalent service is provided to other pupils eligible for transportation;
5. Whether, and to what extent, the additional service unavoidably disrupts current transportation schedules; and
6. Whether other reimbursable types of transportation are available.

**WHEREAS**, the Board must make such determination not later than thirty (30) calendar days prior to the District’s or the school’s first day of instruction or, in the case of a student who enrolls within thirty (30) calendar days prior to the first day of instruction or on or after the first day of instruction, not later than fourteen (14) calendar days after the student’s enrollment; and

**WHEREAS**, in light of the above-stated timelines set forth in Section 3327.02 of the Ohio Revised Code and pursuant to same, the Superintendent has the authority to make the determination of impracticality prior to the next Board meeting, with the Superintendent’s determination considered by the Board at its next meeting; and

**WHEREAS**, in accordance with Section 3327.02 of the Ohio Revised Code, the Board shall report its determination to the Ohio Department of Education and Workforce and shall further issue a letter to the pupil’s parent, guardian, or other person in charge of the pupil, as well as issue a letter to the non-public or community school in which the pupil is

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enrolled with a detailed description of the reasons for which such determination was made; and

**WHEREAS**, after a determination declaring the impracticality of transportation is made pursuant to this Resolution, the Board shall offer to provide payment in lieu of transportation by informing the pupil's parent, guard, or other person in charge of the pupil of this Resolution and of the right of the pupil's parent, guardian, or other person in charge of the pupil to accept the offer of payment in lieu of transportation or reject the Board's offer of payment in lieu of transportation.

**NOW, THEREFORE, BE IT RESOLVED**, based on the Board's consideration of the above-stated factors set forth in Section 3327.02 of the Ohio Revised Code, the Board of Education hereby declares transportation impractical for the 2024-2025 school year via this Resolution for the pupil listed in EXHIBIT A, determined on an individual and case-by-case basis, based on the extent to which the additional service unavoidably disrupts our current transportation schedules. The school district anticipates running seven (7) bus routes in the district for the 2024-2025 school year. The additional service would take an additional bus and an additional route, which could only be accomplished by running a "second load" with the current bus fleet. In doing so, that would significantly disrupt and delay the arrival of students to school in the morning and back home in the afternoon with the current bell schedule that is in place and has been provided to District families and, thus, the District is unable to deliver the students to their respective school(s) not sooner than 30 minutes prior to the beginning of school, and also unable to pick-up the student(s) within 30 minutes after the close of each day. A second consideration is the cost of providing transportation in terms of equipment, maintenance, and personnel. Specifically, in order to not disrupt our current students and timely deliver students within the bell schedule, the District would be required to purchase an additional school bus for its fleet for the additional, timely bus runs, which is at an approximate cost of \$135,000, plus maintenance and staffing costs. Finally, a third consideration is the number of students to be transported. The school district would be disrupting transportation services and paying additional costs, as described above, for the transportation of two (2) students.

**BE IT FURTHER RESOLVED** that the Brookfield Local School District Board of Education hereby offers the parent, guardian, or other person in charge of the pupil payment in lieu of providing transportation, and hereby directs the Superintendent and Treasurer or designee(s) to provide notification to the parent, guardian, or other person in charge of the pupil of the Board's determination of the right to accept or reject this offer as set forth herein and in accordance with Section 3327.02 of the Ohio Revised Code.

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**BE IT FURTHER RESOLVED** that it is hereby found and determined that all formal actions of the Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Board, and that all deliberations of the Board and any of its committees that resulted in such formal action were open to the public when required by law, in full compliance with the law.

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski  
Nays: None  
Motion Carried

**#24-06-23**

**RESIGNATION**

18. Sydlowski motioned and Kurpe seconded that the Brookfield Board of Education accepts the resignation of **Natalie Giancola**, Grade 3 Teacher, effective at the end of the 2023-2024 academic school year.

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski  
Nays: None  
Motion Carried

**#24-06-24**

**RESIGNATION**

19. Mihalcin motioned and Kurpe seconded that the Brookfield Board of Education accepts the resignation of **Sara Marsco**, Grade 3 Teacher, effective at the end of the 2023-2024 academic school year.

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski  
Nays: None  
Motion Carried

**#24-06-25**

**RESIGNATION**

20. Kurpe motioned and Necastro seconded that the Brookfield Board of Education accepts the resignation of **Ken Iser**, American History Teacher, effective at the end of the 2023-2024 academic school year.

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski  
Nays: None  
Motion Carried

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**#24-06-26**

**RESIGNATION**

21. Necastro motioned and Kurpe seconded that the Brookfield Board of Education accepts the resignation of **Jennifer Thompson**, Bus Driver, effective June 3, 2024.

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski  
Nays: None  
Motion Carried

**#24-06-27**

**RETIREMENT**

22. Sydlowski motioned and Mihalcin seconded that the Brookfield Board of Education accepts the retirement resignation of **Donna Bailey**, Cafeteria Supervisor, effective June 30, 2024. Mrs. Bailey has been with the district for over 24 years.

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski  
Nays: None  
Motion Carried

**#24-06-28**

**LEAVE OF ABSENCE**

23. Kurpe motioned and Necastro seconded that the Brookfield Board of Education approves the unpaid leave of absence request of **Marissa Miller**, Intervention Specialist, for the 2024-2025 academic school year.

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski  
Nays: None  
Motion Carried

**#24-06-29**

**COOK'S HELPER/CASHIER**

24. Necastro motioned and Sydlowski seconded that the Brookfield Board of Education approves a one-year limited contract for the following individual effective at the start of the 2024-2025 school year per Board policies, rules, and regulations\*:

<b>Becky Blöse</b>	Cook's Helper/Cashier	\$15.30/hour (Step 0)
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Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski  
Nays: None  
Motion Carried

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**#24-06-30**

**ADMINISTRATIVE CONTRACT**

25. Necastro motioned and Sydlowski seconded that the Brookfield Board of Education approves a three-year administrative contract for the following individual per the certificated administrative salary schedule effective August 1, 2024, through July 31, 2026\*:

**Megan Marino**

High School Principal

Annual Salary:	2024-2025	\$101,104.46
	2025-2026	\$103,126.55
	2026-2027	\$105,189.07

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski

Nays: None

Motion Carried

**#24-06-31**

**TEACHER CONTRACTS**

26. Sydlowski motioned and Kurpe seconded that the Brookfield Board of Education approves one-year limited contracts for the following certified individuals effective at the start of the contractual 2024-2025 school year\*:

<b>Jill Kyees</b>	Grade 2 Teacher	\$37,509.10 (Bachelor's, Step 1)
<b>Allyson Reed</b>	BE/MS Music Teacher	\$43,224.77 (Bachelor's, Step 5)
<b>Carmen Furillo</b>	Intervention Specialist	\$35,722.95 (Bachelor's, Step 0)
<b>Emily Kirila</b>	Grade 3 Teacher	\$57,156.72 (Master's, Step 9)

Ayes: Kurpe, Mihalcin, Necastro, Sydlowski

Nays: None

Abstain: Bonekovic

Motion Carried

**#24-06-32**

**LANE CHANGE**

27. Mihalcin motioned and Necastro seconded that the Brookfield Board of Education approves the salary lane change request of the following certificated employee to be effective at the start of the 2024-2025 school year\*:

<b>Jennifer Pirigy</b>	MS Science Teacher	\$69,659.75 (M+30, Step 12)
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Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski  
Nays: None  
Motion Carried

**#24-06-33**

**2024-2025 SUPPLEMENTAL CONTRACT**

28. Necastro motioned and Kurpe seconded that the Brookfield Board of Education approves the following 2024-2025 supplemental contract for the individual listed below as per Board policies, rules, and regulations\*:

<b>Carmen Furillo</b>	Asst. Athletic Director	\$4,644 (Step 1)
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Ayes: Kurpe, Mihalcin, Necastro, Sydlowski  
Nays: None  
Abstain: Bonekovic  
Motion Carried

**#24-06-34**

**2024-2025 SUPPLEMENTAL CONTRACT**

29. Sydlowski motioned and Kurpe seconded that the Brookfield Board of Education approves the following 2024-2025 supplemental contract for the individual listed below as per Board policies, rules, and regulations\*:

<b>Peggy Kekich</b>	Substitute Caller	\$3,610 stipend
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Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski  
Nays: None  
Motion Carried

**#24-06-35**

**2024-2025 SUPPLEMENTAL CONTRACTS**

30. Mihalcin motioned and Kurpe seconded that the Brookfield Board of Education approves the following 2024-2025 supplemental contracts for the individuals listed below as per Board policies, rules, and regulations\*:

<b>Chris Fahndrich</b>	Asst. Basketball Coach (Girls)	\$4,287 (Step 7)
<b>Rebecca Litz</b>	Asst. Basketball Coach (Girls)	\$3,572 (Step 2)
<b>Miriam Necastro</b>	Asst. Basketball Coach (Girls)	\$3,215 (Step 1)
<b>Mike Missik</b>	Asst. Basketball Coach (Girls)	\$3,215 (Step 1)
<b>Kevin Boyd</b>	Asst. Golf Coach	\$0 (Volunteer)

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Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski  
Nays: None  
Motion Carried

## BOARD OF EDUCATION RECOMMENDATIONS

### #24-06-36

#### SUPERINTENDENT CONTRACT

31. The Board of Education recommends the approval of a 5-year, 245 days per year Administrative Contract for **Toby Gibson** as Superintendent effective August 1, 2024, through July 31, 2029, with the following annual salary:

2024-2025	\$106,080.00
2025-2026	\$108,210.60
2026-2027	\$110,365.63
2027-2028	\$112,572.95
2028-2029	\$114,824.40

Moved by Sydlowski, Seconded by Kurpe  
Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski  
Nays: None  
Motion Carried

#### EXECUTIVE SESSION

XII. It is recommended that the Brookfield Board of Education adjourns to Executive Session for the purpose of:

\_\_\_ 1. **To Consider Personnel Matters** - considering the (select one or more) appointment, employment, dismissal, discipline, demotion, or compensation of an employee or official of the school district.

\_\_X\_\_ 2. **To Consider the Purchase or Sale of Property** - considering the (select one) purchase of property for School District purposes or sale of property at competitive bidding since disclosure at this time would give an unfair competitive or bargaining advantage to person(s) whose personal, private interest is adverse to the general public interest.

\_\_\_ 3. **To Consult with Legal Counsel** - meeting with Board Legal Counsel to discuss disputes involving the Board and/or the School District that are the subject of pending or imminent court action.

\_\_\_ 4. **To Discuss Negotiations or Collective Bargaining** - (select one or more) prepare for, conduct, review negotiations or bargaining sessions with employees concerning compensation and other terms and conditions of employment.

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\_\_\_\_\_ **5. To Discuss Matters Required to be Kept Confidential by Federal or State Law** - considering matters required to be kept confidential by federal law or regulations or state statutes.

\_\_\_\_\_ **6. To Discuss Security Arrangements or Emergency Response Protocols of the District** - discussing details relative to the security arrangements and emergency protocols for the School District, which, if otherwise disclosed, could jeopardize the security of the School District or Board.

Moved by Necastro, Seconded by Kurpe  
Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski  
Nays: None  
Motion Carried

Adjourn to Executive Session. Time: 4:27 p.m.

Return from Executive Session. Time: 5:28 p.m.

XIII. Adjourn Board Meeting. Time: 5:28 p.m.

Moved by Necastro, Seconded by Sydlowski  
Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski  
Nays: None  
Motion Carried

The next meeting of the Board will be held in the Board office on Wednesday, July 17, 2024, in the George Economides Meeting Room.

TG/dd  
Enclosures  
dd/word/board mtgs 2024 June Mtg

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